

Council



Listening Learning Leading

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Summons to attend a meeting of Council

to be held on

THURSDAY 8 DECEMBER 2022 AT 6.00 PM

at

DIDCOT CIVIC HALL, BRITWELL ROAD, DIDCOT, OX11 7JN

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Patrick Arran
Head of Legal and Democratic

Note: Please remember to sign the attendance register.

Agenda

1 Apologies for absence

To record apologies for absence.

2 Minutes (Pages 6 - 11)

To adopt and sign as a correct record the Council minutes (public and confidential) of the meeting held on 13 October 2022.

3 Declarations of interest

To receive declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests or any conflicts of interest in respect of items on the agenda for this meeting.

4 Urgent business and chair's announcements

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

5 Public participation

To receive any questions or statements from members of the public that have registered to speak.

6 Petitions

To receive any petitions from the public.

7 Community Infrastructure Levy Charging Schedule Adoption (Pages 12 - 49)

Cabinet, at its meeting on 10 November 2022, considered the report of the head of policy and programmes on a review of the Community Infrastructure Levy (CIL) Charging Schedule. Cabinet agreed to recommend a new charging schedule to Council which better reflected the different parts of the district and would provide essential funding for local infrastructure projects.

Scrutiny Committee considered the report at its meeting on 21 November 2022. Members expressed concern regarding how the schedule would capture a change from a CIL non-labile development to a CIL liable development on a particular site. The committee made the following recommendation:

That if a CIL exempt development is at a later date subject to planning amendment or change of use, and becomes a CIL liable development, then the CIL monies must be paid.

RECOMMENDATION: to

1. adopt the Community Infrastructure Levy Charging Schedule (as set out at Appendix 1 to the head of policy and programmes' report to Cabinet on 10 November 2022) and the Community Infrastructure Levy Instalments Policy (as set out at Appendix 2 to the same report), with implementation anticipated in early January 2023; and
2. authorise the head of policy and programmes, in consultation with the Cabinet member for planning, to make any necessary further minor changes to the documents or a change to the implementation date for the new Community Infrastructure Levy rates.

8 Housing Delivery Strategy and Action Plan (Pages 50 - 99)

Cabinet, at its meeting on 10 November 2022, considered the attached report of the head of housing and environment and the deputy chief executive – place, on a housing delivery strategy. Cabinet supported the adoption of the strategy and action plan which would allow the council to pursue a range of options to provide housing, from exemplar schemes to retro-fitting existing homes and bringing empty properties back into use.

RECOMMENDATION: to use of up to £2m of capital funding to invest in the purchase of property with the aim of them becoming social housing, as outlined in section 25-26 of the report of the deputy chief executive – place, to Cabinet on 10 November 2022.

9 Council tax base 2023/24 (Pages 100 - 103)

Cabinet, at its meeting on 1 December 2022, will consider a report on the council tax base for 2023/24.

The report of the head of finance, which Cabinet will consider on 1 December, is **attached**.

Cabinet's recommendations will be circulated to all councillors.

10 Joint Henley and Harpsden Neighbourhood Development Plan (Pages 104 - 109)

To consider the recommendations of the Cabinet member for planning, made on 29 November 2022, regarding the joint neighbourhood development plan for Henley and Harpsden following the referendum held on 24 November 2022.

The Individual Cabinet Member Decision is attached.

RECOMMENDATION: to

1. make the Joint Henley and Harpsden Neighbourhood Development Plan Review so that it continues to be part of the council's development plan; and
2. authorise the head of policy and programmes, in consultation with the Cabinet member for planning, and in agreement with the Qualifying Body, Henley-on-Thames Town Council, to correct any spelling, grammatical, typographical or factual errors together with any improvements from a presentational perspective.

11 Appointment of an independent member to the Joint Audit and Governance committee (Pages 110 - 115)

At its meeting on 15 November 2022, the Joint Audit and Governance Committee considered a report on the principle of the appointment of an independent person to the committee. The report also proposed that the Independent Remuneration Panel consider an appropriate level of allowance for such a position and the independent persons who assist the monitoring officer with code of conduct matters.

The report of the monitoring officer, considered by the committee at its meeting on 15 November 2022, is attached.

The committee supported the recommendations subject to the inclusion in the terms of reference of the power to dispense with the service of any independent person who is not adding value.

RECOMMENDATION: to

1. agree to co-opt one independent person on to the Joint Audit and Governance Committee on a non-voting basis;
2. approve the person specification attached at appendix 1 to the report of the monitoring officer to the meeting of the Joint Audit and Governance Committee meeting held on 15 November 2022;
3. authorise the head of legal and democratic and monitoring officer and the section 151 officer, in consultation with the Joint Audit and Governance Committee co-chairs, to undertake the recruitment process and appoint an independent person to the Joint Audit and Governance Committee for a period of four years until May 2027;
4. authorise the head of legal and democratic to make changes to the councils' constitution to reflect the appointment;
5. ask the Independent Remuneration Panel to consider an appropriate level of remuneration for the role of independent person to the Joint Audit and Governance Committee and the independent persons dealing with code of conduct matters if the committee consider that the roles should be remunerated.

12 Review of the council's constitution (Pages 116 - 172)

To consider the report of the head of legal and democratic and monitoring officer on proposed changes to the council's constitution.

13 Elections - scales of fees and charges (Pages 173 - 180)

To consider the report of the returning officer.

14 Report of the leader of the council

To receive the report of the Leader of the council.

15 Questions on notice

To receive questions from councillors in accordance with Council procedure rule 33.

Question from Councillor Sam Casey-Rerhaye to Councillor David Rouane, Leader of the council

HIF2 has been paused for review because of issues with escalating costs and the impact on the Compulsory Purchase Orders. Consequently, this Council needs to be informed of any possible changes to or impacts on the delivery of HIF1 from inflation or other costs pressures from, e.g. construction supply issues. I am particularly concerned as Cycle Champion of any impact increased costs might have on the delivery of the active travel features of the project as these are vital to both SODC and OCC's travel and carbon reduction targets. Please can the Leader seek reassurance from OCC that these features will not be downgraded or dropped if costs rise further and that South Oxfordshire District Council will be the first to be informed of any proposed changes or issues to the delivery of HIF1?

16 Motions on notice

No motions have been submitted from councillors for consideration at this meeting.

Patrick Arran
Head of Legal and Democratic